

# NCEF Education and Training

## Year 1. Certificate in Exercise & Health Fitness Application Form

All questions MUST be answered. Where appropriate please put "none". ALL information requested on this form is required by the University of Limerick. Incomplete application forms will NOT be processed. Please ensure all relevant documentation is included to facilitate prompt processing of your application



**NCEF Head Office,**  
PESS Building,  
University of Limerick,  
Castletroy, Limerick.  
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www.ncef.ie

### To be completed in BLOCK LETTERS using BLACK INK

Please select the venue of your choice:

Limerick Weekend (Blended Learning)\*

\* Blended Learning is a mix of traditional classroom learning and e learning

Limerick part-time Weekday

Other Venue (Please State): \_\_\_\_\_

Please note that all CEHF applicants must attach a copy of their original Leaving Certificate results or equivalent.

### Recognition of Prior Learning Scheme

Those who do not have the required Leaving Certificate (Ordinary Level D3 or higher in English, Maths & Irish/another language) or equivalent are eligible to apply through the NCEF/UL RPL Scheme. Please see [www.ncef.ie/rpl.html](http://www.ncef.ie/rpl.html) for further details.

### Personal Details

1. First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

2. Correspondence Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Tel Home: \_\_\_\_\_ Tel Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

4. E-mail \_\_\_\_\_

5. Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (dd mm yy)

6. Country of Birth: \_\_\_\_\_

7. Nationality: \_\_\_\_\_

8. Irish PPS No: \_\_\_\_\_

Gender: F  M

9. Educational Qualifications (Please tick appropriate boxes)

Junior Certificate

Leaving Certificate

Highest Qualification attained. (i.e. Official qualifications, Junior / Leaving or equivalent, Certs, Dips, Degrees etc., HETAC or FETAC qualifications, NCEA, Trade Certs, City & Guilds).

Name & Address of Last Institution attended (Primary, Post Primary, IT's, University etc...)

Years attended: From \_\_\_\_ / \_\_\_\_ (mm yy) to \_\_\_\_ / \_\_\_\_ (mm yy)

Please note that the NCEF/UL Programmes of Study are delivered in the English Language. All applicants should be proficient in this language.

10. Employment Record (most recent employment first) for the past 5 years. Please note you MUST show a record of your employment for the past years. If you were in education then please enter your education details.



12. Supporting Statement: Please attach a supporting statement with your application. It should be approximately 500-1,000 words.

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13. Physical Activity Habits (types of exercise, frequency etc.)

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Emergency Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Where did you hear about us? (Please tick box)

Website  Facebook  Friend  Other  Newspaper  Please state paper: \_\_\_\_\_

**Data Protection/Privacy Statement**

Personal information provided to the National Council for Exercise & Fitness (NCEF) will be treated with the highest standards of security and confidentiality in accordance with the Data Protection Acts 1988 & 2003. The information provided on this form will be held and used for the purpose of processing your application for study. The personal information provided by applicants who are offered and take up a place on a programme of study will also be held for administrative and teaching purposes. It is practice to destroy all forms at the end of the current academic year.

**Applicant Declaration**

I confirm that the information provided in this application form is true and correct and that any supporting documentation submitted with my application is genuine. I understand that the NCEF may cancel my application, withdraw or amend its offer or terminate my registration at the NCEF if any aspect of my application is found to have been falsified.

**Consent to verify qualifications/work experience**

I hereby give my consent to the NCEF to make enquiries to all referenced institutions/bodies to satisfy itself that the information I have supplied is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby give my consent to the NCEF to keep my email address on file and to notify me about relevant events, courses and promotional offers:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_