

# NCEF Education & Training

## Higher Certificate in Exercise and Health Fitness Year 1 Application Form

All questions must be answered. Where appropriate please put "none". All information requested on this form is required by the University of Limerick. Please ensure all relevant documentation is included to facilitate prompt processing of your application.



UNIVERSITY of LIMERICK  
OLLSCOILLUIMNIGH

To be filled in **BLOCK LETTERS** using **BLACK INK**

Semester: University of Limerick - Autumn

Please note that all HCEHF applicants must attach an official copy of their Leaving Certificate results or equivalent.

### Recognition of Prior Learning Scheme

Those who do not hold a leaving certificate requirements (Ordinary Level D3 or higher in English, Maths & Irish or another language) or equivalent are eligible to apply through the NCEF/UL Recognition of Prior Learning Scheme.

Please go to <http://www.ncefinfo.com/recognition-of-prior-learning/> for more information and a direct link to the application form.

## Personal Details

1. First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

2. Correspondence Address: \_\_\_\_\_

3. Irish PPS No: \_\_\_\_\_

4. Tel Home: \_\_\_\_\_ Tel Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

5. Email: \_\_\_\_\_ 6. Date of Birth: \_\_\_/\_\_\_/\_\_\_ (dd mm yy)

7. Country of Birth: \_\_\_\_\_ 8. Nationality: \_\_\_\_\_ 9. Gender: F  M

10. Emergency Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

11. Educational Qualifications: )please tick appropriate boxes) Junior Certificate  Leaving Certificate

Highest Qualification attained (I.e.. Official qualifications, Junior / Leaving or equivalent, Certificates, Diplomas, Degrees etc., HETAC or FETAC qualifications, NCEA, Trade Certs, City & Guilds).

Name & Address of last institution attended (Primary, Post Primary, Colleges of further Education, Institutes of Technology, University etc...)

Years attended from \_\_\_/\_\_\_/\_\_\_ (dd mm yy)

12. Employment Record (most recent employment first). Please note you MUST show record of your employment for the past 5 years. If you were in education then please enter your education details. If you were unemployed, please state.

Name & Address of Employer/s	Designation of your post	Work Period (From-To)

13. Supporting Statement: Please use this space to include information which you may consider pertinent to your application e.g. nature of work experience, physical activity habits, reasons for applying etc. You may attach an extra page if necessary.

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14. Physical Activity Habits (types of exercise, frequency etc)

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15. Where did you hear of the HCEHF? (Please tick a box)

Website:

Facebook:

Friend:

Newspaper:

Name of Newspaper \_\_\_\_\_

#### Data Protection/Privacy Statement

Personal information provided to the National Council for Exercise & Fitness (NCEF) will be treated with the highest standards of security and confidentiality in accordance with the Data Protection Acts 1988 & 2003. The information provided on this form will be held and used for the purpose of processing your application for study. The personal information provided by applicants who are offered and take up a place on a programme of study will also be held for administrative and teaching purposes. It is practice to destroy all application forms at the end of the current academic year.

#### Applicant Declaration

I confirm that the information provided in this application form is true and correct and that any supporting documentation submitted with my application is genuine. I understand that the NCEF may cancel my application, withdraw or amend its offer or terminate my registration at the NCEF if any aspect of my application is found to have been falsified.

#### Consent to verify qualifications/work experience

I hereby give my consent to the NCEF to make enquiries to all referenced institutions/bodies to satisfy itself that the information I have supplied is true and correct.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby give my consent for the NCEF to keep my email address on file and to notify me about relevant events, courses and promotional offers. YES  NO

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

NCEF Head Office, PESS Building, University of Limerick, Castletroy, Limerick  
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